

For the attention of the Purchase Ledger Controller

Dear Sir or Madam

Please complete the following information to enable an appropriate credit limit to be set. Please email back to info@sitesuppliesdirect.co.uk

Your trading title and address

Registered Office address if different

Company Registration No		VAT Registration No	
Nature of Business			

Name & address of two trade references			
Telephone Number		Telephone Number	
Fax Number		Fax Number	
Name & Address of Bankers		Sort Code	
		Account No	



Contacts in your Company		Telephone Number	E-mail address
Accounts Payable			
Company Telephone No			
Fax No			
Company Web Site			

Please be advised that our credit terms are strictly 30 days from date of invoice. Please sign below to agree to the terms above.

Signed by

Date :.....

Position in the Company.....

